

HEALTH AND SAFETY SUMMARY
Replacement Village Hall
St Fillans
St Fillans Community Trust

DENHOLM
PARTNERSHIP
ARCHITECTS

Duty Holder	Organisation	Contact
Client	St Fillans Community Trust	Bruce Montgomery
Principal Designer*	Denholm Partnership Architects	Rod Paul
Architect	Denholm Partnership Architects	Rod Paul

*NB. Denholm Partnership Architects shall adopt the role of 'Principal Designer' and carry out the required duties accordingly up to and including Completion of Feasibility Phase 2. It is likely that future stages (including Brief Development, Concept Design, Developed Design, Technical Design, Construction, Handover and Close out and In Use) will be tendered and therefore we cannot continue in the role of Principal Designer unless appointed for these remaining stages.

Description of Works

The works comprise the erection of a new Village Hall and associated works including formation of a new access, parking, outdoor facilities and pedestrian connections.

Key Structural Principles**

Yet to be determined pending Design Development.

**Refer to the Structural Engineer's package of information (when available at the appropriate design stage) for detailed structural proposals.

Hazardous Materials

There is no evidence of hazardous materials on the site. However, the Contractor to carry should a comprehensive survey of the site and highlight any areas of suspect materials (including possible Asbestos Containing Materials, paint containing lead etc), and Specialist Contractor to confirm thereafter (if applicable).

If any further potentially hazardous or toxic materials are uncovered during the works the Health & Safety Executive must be notified immediately, and activities in this area should cease until the nature of the material can be confirmed (by UKAS registered survey company) and a method of work, treatment and/or disposal agreed. Removal of Asbestos must be carried out by a Licensed Asbestos Removal Contractor.

NB. All materials proposed should be standard to the Construction Industry. If there is any doubt about materials being used either during construction or during the lifetime of the building, risk assessments should be carried out to evaluate risks and mitigate them.

Installed Plant and Equipment

All Plant and Equipment specified is yet to be determined but should be designed to be easily dismantled and removed from site by appropriately qualified personnel.

HEALTH AND SAFETY FILE – RESIDUAL RISK

Design & Residual Risks

RISK	LOCATION	NOTES
Existing utilities	Above/below ground	Contractor to refer to service plans and supplementary information (enclosed in the H&S File) as provided by the relevant utility providers. Contractor must also carry out a site services check, using a Cable Avoidance Tool & Signal Generator, prior to works commencing. The positions of these should be noted and clearly marked on site, and the necessary protection provided. The Contractor must contact the service authorities regarding their treatment where applicable.
Existing overhead services	Access road - South Loch Earn Road	Existing overhead power line on access between turn off from A85 and site access to be located and height to be checked for clearance. Clearance to be clearly marked using goalposts or similar if deemed necessary.
Flooding of site – damage to building	Whole site	Follow recommendations of Flood Risk Assessment for design and location of building
Flooding of site – access for emergency services	Southern boundary and access road	Agree requirements with Emergency Services and new access levels to be at suitable level.
Stability of existing bridge to be used for site access	Junction of South Loch Earn Road and A85	Bridge currently accommodates HGV traffic including delivery of static caravans etc with no obvious structural issues. Bridge strength to be assessed and delivery loads to be controlled to suit. Bridge condition to be monitored throughout construction phase.
Variation in ground / soil conditions	Below ground	Carry out thorough site investigations before starting excavations and consolidate (where applicable) as required by the Structural Engineer.
Restricted working area and vehicular access	Site and access roads	Contractor to prepare Construction and Traffic Management Plans, which must be adhered to by all construction and delivery personnel.
Working at height (during maintenance)	Solar PV panels (roof mounted) if required	Trained operatives to gain access to the roof by use of a scaffold tower and/or cherry picker, harnesses must be worn, and edge protection to be provided.
Danger of drowning (proximity to Loch Side/ River)	Perimeter of site on all sides	Risks to be assessed and mitigated at design stage. Principal concern would be young unsupervised children.

CLIENT BRIEF

The brief is still to be developed but the following outline brief has been agreed; the hall should be a hub for local activities and will most likely have to cater for performances of all sorts (theatre / music / film) both seated and standing, private and local functions (potentially weddings, parties etc), regular local sports activities (as appropriate), local clubs and groups (cubs, guides, men's club etc), meetings (flexible and potentially small conferences) and should have supporting facilities appropriate for these functions including catering/kitchens, limited office space, suitable toilet facilities and storage. Parking as appropriate will also be required although the expectation would be that most hall users will walk to the hall from the village centre. Capacity of the Hall is expected to be in the region of 140.